

CITY OF CARRIZO SPRINGS

REQUEST FOR PROPOSALS

CITY ATTORNEY SERVICES

The City of Carrizo Springs will be receiving proposals for **City Attorney Services**. For any additional information please contact City Manager Azalia Garcia at a.garcia@cityofcarrizo.org .

Mail/deliver proposals to:

City of Carrizo Springs
PO Box 329
Carrizo Springs, TX 78834
Melissa M. Guerra, City Clerk
mguerra@cityofcarrizo.org
(830) 876-2476

Proposals must be received no later than **4:00 p.m. on November 7, 2025**. Proposals will be opened immediately following the specified deadline. Any proposal received later than the specified time, whether delivered in person or mailed, will be disqualified.

Mark envelope: Proposal – City Attorney Services

The City of Carrizo Springs is an Equal Employment Opportunity Organization (EEO) which does not discriminate against any prospective supplier based on race, religion, color, sex, marital status, age, national origin, or presence of any sensory, mental, or physical handicap in the consideration for contract award.

The City of Carrizo Springs reserves the right to reject any or all proposals, to waive defects and formalities in such proposals, to award the contract to the company which it considers has submitted the best and most advantageous proposal, and to hold all proposals for a period of thirty days without acting thereon.

Proposals must be mailed in or hand delivered and received before the deadline. No faxed bids will be accepted. The City of Carrizo Springs will not be responsible in the events the U.S. Postal Service, or any other carrier system fails to deliver the proposals to the City of Carrizo Springs, City Clerk's Office by the given deadline above. The City of Carrizo Springs is an Affirmative Action Equal Opportunity Employer.