



PUBLIC NOTICE
JOB OPENING ANNOUNCEMENT
CITY MANAGER
November 7, 2016

The City of Carrizo Springs is presently accepting resumes for the position of City Manager.

The City Manager is under administrative direction, oversees, manages, supervises and administers all aspects of the operation of the City of Carrizo Springs' government. Implements policies, operations and procedures established by the City Council. Recommends, develops, identifies, presents and implements changes to existing policies. Supervises and directs staff, departments functions, offices and resources to achieve long and short term strategic goals, city growth plans and objectives. Minimum qualifications should be a Bachelor's Degree in Public Administration, Business Administration, Personnel Management, Accounting or a closely related field and five years of progressive responsible experience directing, managing, supervising and/or overseeing government-related or military-related operations in a high level command or send-in-command role. Interested individuals may submit their resume and references to:

**City of Carrizo Springs
Attn: Nora G. Flores, Interim City Manager
PO BOX 329
309 West Pena Street
Carrizo Springs, TX 78834
Email: cityofcs@sbcglobal.net**

The City of Carrizo Springs is and equal Opportunity Employer. Position is open until filled.